

Types of supporting documentation for assets and liabilities

For Public Trust to examine a statement please provide the documentation referred to below, in support of the assets held by the Protected Person. Please note this is an indicative list regarding assets/liabilities the Protected Person may hold. If additional assets/liabilities are held they must be disclosed.

Real Estate

- Search copy of the Title in respect of property.
- Recent local authority Rates Demand for property.
- Copies of the latest insurance premium for property and its contents including details of the covers in place.
- Confirmation that there are no encumbrances registered against property.

Personal Effects

- A list of any effects held in excess of the value \$10,000.00 Examples of such items include antiques, art works, jewellery and personal property.
- Copies of the latest insurance premium notice.

Bank Accounts and Trust Ledgers

- Copies of bank statements / transaction printout for any bank accounts held:
 - > For 3 months prior to and including the order date for a Statement of Property e.g. an order date of 1 May should include transactions for the period, 1 Feb to 1 May.
 - > For 12 months with each Annual Statement of Management filed.
- Where internet banking is used, verification of closing balances is required.
- If a bank account is closed in the period, this should be disclosed in the Statement and supporting documentation should be provided up to and including the date of closure.

Bank Term Deposits/fixed interest investments

- Copy of the Bank Term Deposit certificate or similar re-investment advice in which the investment balance is shown.

Unit type investments

- Copies of the relevant Share Registrar(s) Statement(s) of Holding in respect of the shareholdings. If no Statement(s) of Holding are held then a copy of the most recent dividend advice held will suffice.

Motor vehicles

- Copy of the motor vehicle(s) Notice of Ownership document or in its absence a copy of the latest motor vehicle(s) Registration notice.
- Copy of the latest insurance premium demand for the motor vehicle(s) along with details of the cover held on it.

Businesses & Partnerships

- Copy of the most recent Financial Statements.

Family loans

- A signed copy of the acknowledgement of debt and confirmation of any security held.

Gifts

- Please indicate whether any assets have been specifically gifted under the protected person's will if in existence.

Estates and trusts where the subject have an interest in

- Copy of the will or Trust Deed.
- Copy of Financial Statements or correspondence from the Trustee confirming distributions for the period.

Mortgages

- Copy of Mortgage Statements.